



13th & 14th July 2018

www.mudgeefielddays.com.au/book

EXHIBITOR DETAILS

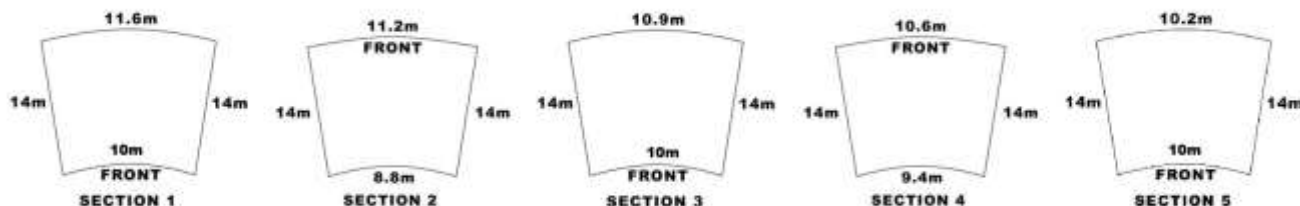
Please note: Online bookings are preferred. Please go to www.mudgeefielddays.com.au/book

Exhibitor Name: (name that appears in event guide)			
Business Name: (name on your Public Liability insurance)			
ABN: (if applicable)			
Contact Name:			
Postal Address:			
Preferred Phone:		Other Phone:	
Fax:			
Email:			

Selecting a site:

- Returning exhibitors have first preference to the site they exhibited on in 2017. **Returning Exhibitors must inform MSFFD by the 28th of February 2018** if they wish to return to the same site. If no application has been received by this date, the site you occupied in 2017 may not be available.
- We do not site competing goods and services together. Rather, we look for complimentary exhibitors as your neighbours.

Outdoor sites are mainly located on the circular road system, which allows for excellent traffic flow around the site, but it means that all sites are a slightly different shape. Please see image for approximate sizes:



Indoor sites are located in the 60m x 36m Founders Pavilion, which has a concrete floor, 6-9m high ceilings and plenty of natural light. NOTE: sites do NOT include a shell system.

Verandah sites surround the Founders Pavilion and feature a concrete floor and Colorbond roof with a ceiling height of 2.5m.

Livestock & Breed Society sites are grouped together near the animal nursery and sheep dog trials.



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SITE DETAILS

Did you exhibit in 2017? YES NO

If yes, would you like the same site in 2018? YES NO

Site types	Price	Passes included	Qty required	Sub Total
Large Outdoor Site (approx. 10m frontage x 14m depth)	\$880	2 personnel – 2 vehicle		
Small Outdoor Site (approx. 6m frontage x 14m depth)	\$660	2 personnel – 1 vehicle		
Small Outdoor Site (6m frontage x 6m depth - limited number)	\$660	2 personnel – 1 vehicle		
Large Indoor Site (4m frontage x 3m depth)	\$880	2 personnel – 1 vehicle		
Small Indoor Site (3m frontage x 3m depth)	\$660	2 personnel – 1 vehicle		
Large Verandah Site (6m frontage x 6m depth)	\$880	2 personnel – 1 vehicle		
Small Verandah Site (3m frontage x 6m depth)	\$590	2 personnel – 1 vehicle		
Livestock Site (approx. 10m frontage x 14m depth)	\$220	2 personnel – 1 vehicle		

Additional Items (Discounts not available on these items)	Price		Qty required	Sub Total
Electricity Connection	\$55	Electricity NOT included with site. No heating implements to be used.		
Straw Bales	\$12			
Extra Exhibitor Passes	\$11	TWO DAY PASS		
Post my tickets	\$10	Only select if you need to distribute your tickets prior to the set-up days.		
			TOTAL	

Payment MUST be received in full by 31st May 2018

** Payments made by 28th February 2018 will attract a 10% Early Bird discount (on site fees only) **

Multiple site bookings made after 1st March 2018 will attract a 5% discount on subsequent sites.

EXHIBITORS WILL NOT BE FORWARDED PASSES OR INCLUDED IN THE OFFICIAL PUBLICATION UNTIL PAYMENT IN FULL HAS BEEN RECEIVED

Mudgee Small Farm Field Days is organised by the Australian Rural Education Centre





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PRODUCT DIRECTORY

Select a maximum of **THREE** of the following categories for your exhibit to appear under in the event program, on site information and in the online search function.

4WDs & Equipment	Furniture & Supplies	Sawmills
Advisory Services	Gardening / Landscaping	Sculptures & Art
Alpacas & Products	Gates inc. Auto & Solar Gates	Security
Animal Health / Veterinary	Generators	Seeders & Planters
Aquaculture / Hydroponics	Goat Breeds & Products	Shearing Equipment
Arts & Crafts	Government	Sheds, Garages & House Frames
Aviation, Aircraft, Helicopters	Hats	Sheep Breeds & Equipment
Banking & Finance	Hay Balers & Handling	Silos
Beekeeping & Bee Products	Health & Mobility	Slashers. Mowers & Mulchers
Boats & Accessories	Heating	Soil Conditioners
Books, Magazines & Publications	Home Butchery	Solar gates
Building & Building Products	Home Products & Gifts	Solar & Wind Technologies
Business & Management Systems	Horses & Products	Sports & Sporting Groups
Camping & Outdoor Equipment	Horticultural / Nursery Supplies	Spray Equipment & Accessories
Caravans, Campers, Motorhomes	Hoses & Fittings	Spreaders
Cattle Breeds	Information	Steel & Steel Products
Cattle Products	Insurance	Stock Grids / Crates
Chainsaws	Internet / Broadband / Mobiles	Storage Containers
Cleaning Products	Jewellery	Tanks
Clothing inc Workwear	Lawn Mowers / Edgers / Trimmers	Technology & Software
Communications	Leather Goods	Tools & Hardware
Compost / Mulches	Lifting Devices / Hoists	Tourism
Compressors & Air Tools	Livestock Breeds	Toys / Hobbies / Models
Concrete Products	Livestock Products	Tractors / Implements & Parts
Conservation	Loading Equip & Ramps	Trailers & Accessories
Cultivators / Ploughs	Machinery	Trees, Plants & Seeds
Dogs - Products & Events	Mobility Scooters	Troughs
Earth Moving Equipment	Motorcycles, UTV & Accessories	Trucks & Transport
Education	Museum Pieces	Vehicles & Accessories
Electrical / Electric Fencing	Niche Industries	Vineyard & Orchard Equipment
Emergency Services & First Aid	Oils & Lubrication	Waste Water & Septic Systems
Emu & Emu Products	Organics	Water Bores & Drilling
Energy	Pastures, Cereal & Seed	Water Purifiers & Filters
Engineering Products	Pest Management	Water Systems
Engines- Petrol / Diesel & Parts	Pet Supplies	Weed Control / Applicators
Environmental Products	Pools & Spas	Welding Equipment
Fashion (inc Kids)	Poultry & Poultry Products	Wine & Beer
Feeders, Feeds & Supplements	Pressure Units / Washers	Wood Chippers & Splitters
Fencing Equipment	Protective Gear	Wood & Wood Products
Fertilisers	Pumps, Filters & Pipes	Woodworking Equipment
Fire Protection	Real Estate	Wool Products
Fishing Equipment	Rural Supplies	Worms & Worm Products
Food Products	Saddlery	Yards
Footwear	Safety Equipment	



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KEYWORDS

List keywords for your exhibit. Use brand names & product names. Use single words or phrases.

SOCIAL MEDIA

If you would like us to share your Facebook page/post on the Mudgee Small Farm Field Days page, please tell us your Facebook page name. We will endeavour to share at least one post in the months leading up to the event.

Facebook page name: _____

DEMONSTRATIONS

Will you be conducting any educational demonstrations on your site? Yes No

If yes, what will you be demonstrating? _____

What time(s): _____

FASHION PARADE

MSFFD holds a Fashion Parade run by volunteers. Exhibitors who have clothing or accessories are encouraged to supply items to be showcased in the parade.

Do you have clothing or accessories that you'd like included in the Fashion Parade? Yes No

If yes, what items would you prefer to display? _____



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PUBLIC LIABILITY INSURANCE

- Certificate of Currency must be supplied prior to the event
Remember a Tax Invoice or Renewal Notice is NOT a Certificate of Currency
- \$10,000,000 minimum cover required
- You MUST acknowledge AREC/MSFFD as an interested party (if applicable)

You will not be able to set up until an acceptable Certificate of Currency has been received.

- I have supplied my Certificate of Currency that covers the event dates
- My CoC expires prior to the event, I will supply it as soon as my policy is renewed

Insurer:	Policy Number:
Expiry Date:	Indemnity: \$

PAYMENT DETAILS

- Direct Deposit:** Please use your exhibitor name as the reference and send us advice of payment
NAB Mudgee – AREC
BSB 082 726 ACC 8382 34134
- Credit Card:** Visa/Mastercard only
Name on card: _____
Card Number: _____ Expiry Date: __ / __
- Cheque:** Make payable to Australian Rural Education Centre

AGREEMENT

I hereby agree to the terms and conditions as outlined on the final page of this document. I acknowledge that this form represents a contract between myself, as an authorised representative of the exhibitor, and AREC in accordance with the rules and conditions of the event. I certify that the contents of this application form are true and accurate.

Name: _____

Signature: _____ Date: __ / __ / __

Scan & email completed application form to bookings@mudgeefielddays.com.au

or

Post to: **AREC, PO Box 12 Mudgee, NSW 2850**

Fax: 02 6372 3380

Phone: 02 6372 3899 for any queries



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2018 Mudgee Small Farm Field Days Terms and Conditions

Where the context permits the following words shall have the following meaning:

AREC: shall mean the Australian Rural Education Centre Co-operative Ltd, who is the owner and organiser of the Mudgee Small Farm Field Days event.

The Site/s: shall mean the exhibition space at the Australian Rural Education Centre, and such other area(s) nominated by AREC.

AREC Land shall mean the land owned by AREC.

The Exhibitor: shall mean and include the Exhibitor, its employees or agents.

The Event: shall mean the Mudgee Small Farm Field Days, but not restricted to the public days of the event.

1. These Terms and Conditions apply to the exclusion of all others including terms and conditions incorporated in any purchase order. The Exhibitor acknowledges and agrees to be bound by these terms.
2. AREC may at its discretion refuse any site application.
3. AREC shall have the right to nominate the situation of the sites(s) applied for by the Exhibitor within the areas indicated on the application and the Exhibitor shall only have a licence to occupy the site(s) so nominated during the period of the event.
4. The Exhibitor shall not be entitled to assign or part with possession of the whole or any part of the site(s) without the prior written consent of AREC (no site sharing, piggy-backing, sub-letting)
5. The exhibitor shall be responsible for the condition of the site(s) during the period of the Event. The exhibitor is responsible to ensure that the site is not deficient on any regard for the safe operation of their exhibit and notify AREC of such deficiency. Upon the close of the event shall clear the site(s) within 14 days of the last day of the event and shall reinstate the same to the condition thereof at the commencement of the licence to the satisfaction of the management of AREC. In the event that the sites(s) shall not be cleared and reinstated as aforesaid the Exhibitor shall reimburse AREC for any costs incurred by it in clearing and reinstating the site(s).
6. The exhibitor acknowledges that the Work Health and Safety legislation, associated Acts and Regulations ("the Acts and Regulations") impose obligations on the exhibitor in respect of the creation and maintenance of a safe environment for both their employees and visitors. The exhibitor warrants that any, materials, goods, plant or machinery used, stored, offered for sale or otherwise displayed on the site is fit for use in any work place and must be free of any faults and of a standard necessary to comply with the Acts and Regulations.
7. The exhibitor occupies the Site at their own risk. AREC is not liable to the Exhibitor, and the Exhibitor releases AREC, from any breach of contract or duty of care. The exhibitor acknowledges that AREC is not responsible for, and releases and discharges AREC from any direct, indirect or consequential loss or expense suffered by the exhibitor or any third party, howsoever caused from the use and occupation of the Site (or the inability to use of occupy the Site) including breach of statutory or common law warranties and negligence. The exhibitor agrees to indemnify AREC from and against all liability and losses (including costs on a full indemnity basis) which may be incurred by the exhibitor as a result of the use and occupation of the site any resulting action or court proceedings including any claim made by a third party. Further, the exhibitor shall be responsible for and indemnifies AREC against:-
 - (a) any pollution or environmental harm caused by the exhibitor to the Site or to AREC property; and
 - (b) any costs or orders issued by any authorised statutory body in respect to the investigation, clean up or remediation in relation to the Site or to AREC property by reason of the exhibitor use or occupation of the Site or AREC's property including.
8. AREC shall not be held liable for the loss of or damage to the Exhibitor's property whilst on the AREC Land.
9. AREC shall have the right to retain or sell by public auction or private treaty any structure or any plant equipment goods or other articles that shall remain upon the AREC Land after four weeks after the last day of the event. Hereof and the Exhibitor hereby irrevocably authorises AREC to effect such sale or possession and on the Exhibitor's part to give full and clear title to the purchaser AND AREC may retain for its own use the proceeds of any such sale.

10. If AREC should find it necessary expedient or desirable to cancel or postpone the event that this licence shall cease to operate upon notice to that effect being served on the Exhibitor personally or by posting such notice to him by prepaid post to the address shown in the application and AREC shall not be liable to the Exhibitor for any compensation whether on the ground of loss of profits or otherwise in respect of such cancellation or postponement and the Exhibitor shall not be entitled to any refund or payment of any money paid by the Exhibitor in relation to the licence.

11. AREC reserves the right to cancel this licence by notice served on the Exhibitor in the manner provided in clause 10 hereof in the event of an occurrence or happening which in the opinion of the manager of AREC justifies it in so doing and without affecting the generality hereof in the event of any breach of these conditions or if the Exhibitor does not occupy the site(s) at the commencement of and during the full period of the event AND AREC shall not be liable to pay the Exhibitor any compensation whether on the ground of loss of profit or otherwise or to refund any money paid by the Exhibitor hereunder in respect of such cancellation.

12. The Exhibitor shall effect Public Risk Insurance in respect of its liability whilst within the site and produce evidence thereof to AREC upon request.

13. The Exhibitor shall conform with the requirements of all Acts of Parliament which may govern the erection of structures the display and/or sale of machinery vehicles and all other products or goods of the Exhibitor and the Regulations By-Laws and Ordinances made under such Acts.

14. The manager of AREC or other person appointed by AREC shall have the power to enter upon the site(s) of any Exhibitor at any time and remove any article, sign, picture or printed matter which in his or her opinion is either not eligible for display or may be the cause of offence.

15. The Exhibitor shall not conduct promotions outside of the allocated site, this includes distribution of leaflets and other promotional materials. The dropping of advertising leaflets or other printed material from aircraft over the AREC Land is prohibited.

16. The use of amplifiers or loud speakers by an Exhibitor should not negatively impact on other exhibitors as deemed appropriate by AREC management.

17. The Exhibitor shall not conduct or permit or suffer to be conducted on the sites(s) by competition game or sale by auction without prior approval of AREC.

18. Should any activities undertaken by an Exhibitor require a licence or permit of some type, it is the Exhibitors responsibility to ensure such licences or permits are in place with any approving authority or agency.

19. No livestock other than those provided or approved by AREC shall be brought onto AREC Land.

20. The Exhibitor agrees that 75% refunds are given for cancellations made in writing more than 6 weeks prior to the first day of the event, 50% refunds are given for cancellations made in writing more than 3 weeks but less than 6 weeks prior to the first day of the event, and that no refund is payable for cancellations made later than 3 weeks prior to the event.

21. No machinery vehicles goods or other articles displayed shall be removed from the Exhibitor's site(s) before the advertised close of the event to the public.

22. Any building structure fences etc. erected on any site(s) by the exhibitor shall be entirely at the risk of the exhibitor who shall be responsible for its maintenance or protection from damage at all times AND no action claim or demands shall be made or taken against AREC for any damage caused whatsoever and howsoever including any action for negligence or trespass.

23. Exhibitors shall at all times comply with any directions that may be given by the manager of AREC whilst the Exhibitor is upon the site.

24. The site will close between 7pm and 6:30am during the period of the event and no person shall be permitted on the AREC Land whilst closed.

25. From time to time AREC may share exhibitor information with event sponsors, equipment supplies and media promotions. Should you wish to not receive any information from event sponsors, please ask to be removed from AREC's sponsors mailing lists in writing to AREC, PO Box 12, Mudgee NSW 2850